

2021 Field of Interest Grant Cycle

Community Foundation of Abilene

Project Name*

Name of Project

Character Limit: 100

Amount Requested*

Amount Requested

Character Limit: 20

Applicable Field of Interest

Choices

Celebration of Life

Humane Treatment of Animals

Mental Health

Project Description

Brief Description of Project

Character Limit: 2000

Proposal Narrative

Need Statement*

Please describe the need to be addressed by a grant.

Character Limit: 3000

Project Details*

Please describe the project/program and how it will address the need.

Character Limit: 3000

Qualifications*

Please describe your organization's qualifications to address the issue.

Character Limit: 2500

Collaboration

If the project/program is a collaborative one, please describe the contribution of all parties.

Character Limit: 2500

Timeline*

What is the timeline for the proposed project/program?

Character Limit: 2500

Evaluation*

How will you evaluate the project/program and the outcomes that are expected?

Character Limit: 2500

Continuation

What are your plans for continuation of the project/program, if applicable?

Character Limit: 2500

Sustainability*

How will the project/program be sustained if full funding is not received? What modifications will be made to the program or services being delivered?

Character Limit: 2500

Project Budget

Project Budget*

Please fill out the attached budget.

File Size Limit: 2 MB

Bid Documentation

Competitive Bids*

If your request includes the purchase of large equipment, supplies exceeding \$1,000 in costs, or contract services that exceed \$1,000 in costs, please use the space below to upload bid documentation. The grant committee wants to see that your organization has considered multiple vendors and will be a wise steward of grant funds, if awarded.

Does your request include funds to support any of the needs listed above?

Choices

Yes: if yes, proceed to file upload (bid worksheet) below

No: if no, skip to Financial Report Form

Bid Worksheet

If yes to the question above, please complete the competitive bid document. The Excel spreadsheet offers an example template on the second tab. Please remove the example tab before uploading.

Please note, in certain circumstances, copies of the actual bids may be required.

File Size Limit: 4 MB

Financial Report Form

Financial Report*

Please fill out the attached Financial Report Form.

File Size Limit: 2 MB

Balance Sheet

Balance Sheet*

Please complete the attached Balance Sheet.

File Size Limit: 1 MB

Attachments

Board of Directors*

Please upload a listing of your Board of Directors.

File Size Limit: 1 MB

Staff Members*

Please upload a list of your salaried staff members.

File Size Limit: 1 MB

Financial Statement*

Please upload your most recent annual financial statement, and one that is independently audited, if available.

File Size Limit: 11 MB

Tax Status*

Please attach your IRS 501 (c) (3) Tax Determination Letter.

File Size Limit: 1 MB