

# 2024 Spring Community Grant Cycle

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*Community Foundation of Abilene*

## *Terms & Conditions*

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### **Organization Name\***

*Character Limit: 100*

### **Project/Program Name\***

Name of Project

*Character Limit: 100*

### **Amount Awarded**

*Character Limit: 20*

**This agreement details the responsibilities of the Community Foundation of Abilene ("the Foundation") and your organization ("Grantee"), and the terms and conditions of the Community grant awarded to your organization. Please note that the Foundation requires this agreement to be signed and submitted before any grant funds will be released.**

## **I. Use of Funds\***

The Grantee shall expend grant funds exclusively for the stated charitable purpose outlined in the grant application, budget, and supporting documents. Written, prior approval from the Foundation is required before making any changes to the intended use of these grant funds. Any grant funds that are not spent or committed for the purposes of the grant, must be returned to the Foundation.

### **Choices**

I Agree To The Above

### **Restrictions:**

If applicable, any special restrictions to the grant will be listed below.

*Character Limit: 250*

## **II. Grantee Status\***

- a. The Grantee acknowledges that it is an organization that is currently recognized by the Internal Revenue Service (IRS) as a public charity under Section 501(c)(3) of the IRS Code; Section 509(a)(1)(2)(3); or a qualified government agency.
- b. The Grantee will keep its tax-exempt status current throughout the period of the grant and will comply with all applicable federal and state laws and regulations that govern the use of funds from community foundations to the Grantee organization.
- c. The Foundation shall be promptly notified in writing of any changes in Grantee's organization

status, management, not-for-profit status, charitable purpose, utilization of the grant, or any other material changes.

d. Should the Grantee's IRS tax status change, the Grantee agrees to notify the Foundation immediately and acknowledges that it may be required to return any unexpended funds to the Foundation.

#### Choices

I Agree To The Above

### III. Grant Reporting\*

a. Grantee agrees to submit an electronic report on the use of grant funds and progress on the program for which funds were requested, utilizing the Foundation's online grant system. Grantee will receive an email notice and instructions for filing the report prior to the report due date.

b. Grantee agrees to comply with any requests the Foundation may make in the future to supply interim reports should they be necessary for any reason.

c. Receipt of your grant report(s) will be a condition to receiving additional grants from the Foundation.

#### Choices

I Agree To The Above

### IV. Acknowledgement of Support\*

All publicity and means of communication dealing with the grant shall acknowledge the Foundation's support. Please review the Foundation's Identity Guidelines for logo formats, visual standards, and additional information.

#### Choices

I Agree To The Above

### V. Acceptance of Terms & Conditions\*

Receipt of the Community grant is conditional upon Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below Grantee agrees to accept and comply with the stated terms and conditions of this grant. Grant checks will be mailed within 14 days of receipt of this signed grant agreement.

#### Choices

I Accept Grant Terms and Conditions

I Decline Grant Terms and Conditions

### Authorized Signature\*

By typing in your Name, Title, and Date in the spaces below, you confirm that you are authorized to make legal contracts for the Grantee and that you agree to enter into this agreement by electronic means.

*If this electronic form needs to be re-assigned to an authorized signer, please contact the Community Foundation.*

**Name\***

*Character Limit: 50*

**Title\***

*Character Limit: 50*

**Date\***

*Character Limit: 10*